

BRIEF SUMMARY OF INFORMATION ON GENERAL STUDIES (MPU) U1 UNIT*

Unit Name	BAHASA MELAYU KOMUNIKASI 2 (COMMUNICATIVE MALAY 2)
Unit Code	MPU3143
Mode of Delivery	On-campus (Malaysia)
Medium of Instruction	Malay
Suggested Offerings** (*subject to changes)	Semester 1, Semester 2, October Teaching Period & Summer Semester
Rationale for Inclusion of Unit	This unit is a compulsory unit for all international students pursuing an undergraduate degree as stipulated in subsection 41 (4) Private Higher Education Act 1996 (Act 555). In relation to this, Department of Higher Education, Malaysian Ministry of Education Administrative Circular JPT / GS1000-606 JLD.1 (25) dated 27 June 2013 provided further explanation on the implementation of General Studies in a public or private higher education institutions. All international students are compelled to enrol, undertake, attend and pass this unit as a pre-requisite to the award of a degree.
Learning Outcomes	<p>Pada akhir kursus ini, pelajar dapat:</p> <ol style="list-style-type: none"> i. menerangkan kandungan teks penuh yang menggunakan ayat mudah dan ayat berlapis; ii. bertutur dalam pelbagai situasi dengan menggunakan ayat mudah dan ayat berlapis; iii. menyusun idea secara kreatif dan sistematik dalam penulisan karangan pendek. <p><i>Translated version:</i> <i>At the end of this course, students are able to:</i></p> <ol style="list-style-type: none"> i. explain the full content text using simple and compound sentences; ii. converse in various situations using simple and compound sentences; iii. arrange ideas creatively and systematically in short writing essay.
Synopsis	<p>Kursus ini melatih pelajar antarabangsa untuk berkomunikasi dalam bahasa Melayu asas yang meliputi situasi kehidupan harian. Pelajar akan diperkenalkan dengan pertuturan dan penulisan bahasa Melayu mudah. Pengajaran dan pembelajaran akan dilaksanakan dalam bentuk kuliah, tutorial, tugas dan pengalaman pembelajaran pelajar di dalam dan di luar kelas. Pada akhir kursus ini, pelajar diharapkan dapat berkomunikasi dan menulis menggunakan ayat mudah dengan berkesan.</p> <p><i>Translated version:</i> <i>This unit allows international students to communicate in basic Malay language that consists of everyday situations. Students will be introduced with conversation and writing of easy Malay language. Learning and teaching will be conducted through lectures, tutorials, assignment and students' learning experience in and outside of the classroom. At the end of this course, students should be able to communicate and write using simple sentences effectively.</i></p>

Teaching-learning and Assessment Strategies	Teaching-learning strategies shall include blended learning & collaborative learning. Formative & summative assessment-based strategies shall be incorporated.
Attendance Policy	Attendance will be recorded, monitored and reported manually and / or electronically through various reporting platforms. An international student enrolled in this unit is required to attend a minimum of 80% of the scheduled face-to-face and online lecture sessions. Failure in achieving minimum percentage of attendance may result in student being barred for Final Examination or any other penalties recommended to be imposed by the General Studies Office. Late comers or absent for face-to-face lectures may not be permitted to enter the lecture as well as incompleteness of any online learning activities prescribed shall be marked as Absent – No reason (AN) . Original medical certificates issued by certified and approved medical practitioners are required to be produced to the General Studies Office in order to be deemed as Absent – Other (AO) .
Assessment Tasks	A student is required to undertake, attempt, complete and submit all assessment tasks prescribed as the requirement for undertaken, completion and passing of this unit. The overall weighting of assessment tasks consist of the following: <ul style="list-style-type: none"> • 60% continuous assessments; • 40% written final examination.
Grading Scale	80 – 100: High Distinction 70 – 79: Distinction 60 – 69: Credit 50 – 59: Pass 0 – 49: Fail No grade (as appear in WES): Fail